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GU/DTI/SBSI/2022/603

DATE: 18/11/2022

CIRCULAR

SBSI 2022-23 IMPLEMENTATION PLAN

All the Principals of the Affiliated Colleges of Goa University, the Deans of the Schools and the Programme Directors at Goa University Campus are hereby requested to comply with and make a note of the following Plan for successful implementation of the Swachh Bharat Student Internship (SBSI) for Academic Year 2022-23.

The Social Entrepreneurship, Swachhata and Rural Engagement Cell (SES-REC) and the College Development Cell of Goa University will together co-ordinate and oversee the Implementation of SBSI 2022-23, henceforth referred to as SBSI 2022. The SBSI Advisory committee and the SBSI Nodal Officers appointed for the academic year 2022-23 will assist in the smooth conduct of SBSI 2022. (Copy of Orders enclosed for reference)

SBSI 2022 can be opted as a 2 credit course by PG students both from GU-On-Campus as well as from GU-Off-Campus departments/disciplines of Goa University.

All the students at UG level shall be motivated to register for SBSI 2022, especially the students who have registered for NSS. **For UG students, it shall not be counted as a 2-credit course for CGPA calculations, but it will appear on the Grade Card of the student.**

All the SBSI Interns should fill up the Examination form for SBSI 2022, but there will be **no examination processing fee.**

SBSI 2022 will follow the guidelines presented in the SBSI Course Objectives and Assessment Guidelines document which were approved by the Academic Council in its meeting held on 25/07/2018. Minor updates have been made to this document to reflect the change of Course Name from "Swachh Bharat **Summer** Internship(SBSI)" to "Swachh Bharat **Student** Internship(SBSI)" and to make them uniform across GU-On-Campus as well as GU-Off-Campus SBSI Interns.

A) Specific Guidelines for Implementation of SBSI 2022 for GU-Off-Campus/ College Level Interns

1. The three SBSI 2022 Nodal Officers for GU-Off-Campus Interns appointed by the Vice-Chancellor will co-ordinate with all the SBSI 2022 Co-ordinators from the GU-Off-Campus Institutes/Colleges affiliated to Goa University to achieve the objectives of the SBSI Course.
2. The SBSI 2022 Co-ordinator of the College shall be appointed by the Principal of the College.
3. Each College shall appoint one or more faculty members as SBSI Mentors for the internship, depending on the number of students registered.
4. The Top Three Award winners and the Consolation Prize/Theme Awards winners of SBSI 2021 will act as the SBSI 2022 Champions. They will coordinate with the SBSI 2022 mentors and volunteer to conduct workshops based on their SBSI 2021 experiences and assist to mentor the SBSI 2022 Interns. They will be awarded SBSI 2022 Champion certificates for the workshops organised and for mentoring the SBSI 2022 Interns. They must provide details to the SBSI 2022 Coordinator of the College.
5. The College SBSI Co-ordinator will approve the SBSI Mentors, SBSI Champions, SBSI students registered and email the details to sbsi2019@unigoa.ac.in and copy to uba@unigoa.ac.in.
6. SBSI Mentors will assist the students in preparing/revising the Internship Proposal and carrying out the activities as per the Internship Proposal. The proposal shall be prepared by selecting the activities suggested under the seven themes by the respective sub-committees of SES-REC, Goa University. The details can be seen at <https://www.unigoa.ac.in/a/social-entrepreneurship-swachhata-and-rural-engagement-cell-sesrec.html>
7. The SBSI 2022 Assessment Committee of each College will comprise of the following members -
 1. SBSI 2022 Co-ordinator of College
 2. SBSI 2022 Mentors of the College and
 3. One or two Alumni of the College to promote Alumni Engagement Activity.
8. All the SBSI 2022 Co-ordinators will submit the ISA and SEA marks of their interns to the Principal of the College and a email copy to sbsi2019@unigoa.ac.in and uba@unigoa.ac.in.

9. The SBSI 2022 Nodal Officers for College Level in co-ordination with the Convenor and Co-Convenor of SES-REC, Goa University and the chairperson of the College Development Council shall schedule the Final presentations of top three from all Colleges for preparing the final merit list for the SBSI 2022 Cash Awards to the GU-Off-Campus Interns. These Final presentations shall be assessed by the SBSI Evaluation Committee which will be appointed by the Vice-Chancellor for GU-Off-Campus Interns, details given under Section C below on Cash Awards.

B) Specific Guidelines for Implementation of SBSI 2022 for On-Campus/University Level Interns.

1. The three SBSI 2022 Nodal Officers for GU-On-Campus Interns will co-ordinate with all the SBSI 2022 Co-ordinators from the GU-On-Campus Disciplines from all Schools of Goa University to achieve the objectives of the SBSI Course.
2. The SBSI 2022 Co-ordinator of each Discipline shall be appointed by the Program Director of the respective Discipline.
3. Each Discipline shall appoint one or more faculty members as SBSI Mentors for the internship, depending on the number of students registered.
4. The Top Three Award winners and the Consolation Prize/Theme Awards winners of SBSI 2021 shall act as the SBSI 2022 Champions. They will coordinate with the SBSI 2022 mentors and volunteer to conduct workshops based on their SBSI 2021 experiences and assist to mentor the SBSI 2022 Interns. They will be awarded SBSI 2022 Champion certificates for the workshops organised and for mentoring the SBSI 2022 Interns. They must provide their details to the SBSI 2022 Nodal Officers.
5. The SBSI Co-ordinator will approve the SBSI Mentors, SBSI students registered under each mentor and email the details to sbsi2019@unigoa.ac.in and copy to uba@unigoa.ac.in.
6. SBSI Mentors will assist the students in preparing/revising the Internship Proposal and carrying out the activities as per the Internship Proposal. The proposal shall be prepared by selecting the activities suggested under the seven themes by the respective sub-committees of SES-REC, Goa University. The details can be seen at <https://www.unigoa.ac.in/a/social-entrepreneurship-swachhata-and-rural-engagement-cell-sesrec.html>

7. The SBSI 2022 Assessment Committee of each Discipline shall comprise of the following members –
 1. SBSI 2022 Co-ordinator of the Discipline
 2. SBSI 2022 Mentors of the Discipline and
 3. One or two Alumni of the Discipline to promote Alumni Engagement Activity.
8. All the SBSI 2022 Co-ordinators will submit the ISA and SEA marks of their interns to the Program Director for their Discipline and a copy to sbsi2019@unigoa.ac.in and uba@unigoa.ac.in.
9. The SBSI 2022 Nodal Officers for University Level in co-ordination with the Convenor of SES-REC, Goa University shall schedule the Final presentations of top three teams from all Disciplines for preparing the final merit list for the SBSI 2022 Cash Awards to the GU-On-Campus Interns. These Final presentations shall be assessed by the SBSI Evaluation Committee which will be appointed by the Vice-Chancellor for GU-On-Campus Interns, details given in section C below.

C) Details of Cash Awards -

To inspire the youth to actively participate in the Swachh Bharat Mission, it is proposed to award as a token of appreciation for the initiative taken the following cash awards to the SBSI Interns at College Level and University Level -

1. College Level (GU-Off-Campus Interns)

Each college will send the details of the marks obtained and the soft copy of the final report of the top three teams to the SBSI 2022 Nodal Officers for College Level. All the top three Teams will be assessed by the SBSI Evaluation Committee, which will comprise of the SBSI 2022 Nodal Officers for College Level, Chairperson of the College Development Cell, two or more Principals of the affiliated colleges who will be appointed by the Vice-Chancellor and seven members selected from the SES-REC sub-committees of Goa University. The SBSI 2022 Nodal Officers for College Level will submit the College Level merit list to the Director of the Directorate of Unnat Bharat Abhiyan, Goa University for placing before the Vice-Chancellor for approval.

2. University Level (GU-On-Campus Interns)

Each on-campus Discipline of Goa University will send the details of the marks obtained and the soft copy of the final report of the top three Teams to the SBSI 2022 Nodal Officers for University Level. All the top three teams will

be assessed by the SBSI Evaluation Committee, which will comprise of the seven members of SES-REC sub-committees and three or more faculty members from Goa University who will be appointed by the Vice-Chancellor. The SBSI 2022 Nodal Officers for University Level will submit the University Level merit list to the Director of the Directorate of Unnat Bharat Abhiyan, Goa University for placing before the Vice-Chancellor for approval.

3. Cash Awards for College Level and University Level Interns

- I. First Place - ₹. 25,000/-
- II. Second Place - ₹. 15,000/-
- III. Third Place - ₹. 10,000/-
- IV. 03 Consolation Prizes - ₹. 5,000/- for each winner.
- V. 07 Cash Awards for the outstanding work under each of the 7 themes - ₹. 5,000/- for each theme.

Note: In case of a tie the cash prize will be divided among the teams where there is a tie. The theme awards not recommended due to no outstanding work reported under that theme shall be given as consolation prizes.

Important Dates for SBSI 2022-23:

1. Last Date for Registration - 15th December 2022.
2. Last Date for Completion of 100 hours of work - 15th April 2023.
3. Last Date for Submission of top three Team Details to respective SBSI 2022 Nodal Officers - 11th May 2023.
4. Last Date for Submission of Merit List to Director, Directorate of Unnat Bharat Abhiyan, Goa University by SBSI 2022 Nodal Officers - 13th June 2023.
5. Announcement of Cash Award Winners by Vice-Chancellor on 30th June 2023 (Goa University Foundation Day).


(Prof. V.S. Nadkarni)
REGISTRAR

To

1. Principals of Affiliated Colleges.
2. Deans/Vice-Deans/PDs of Goa University.
3. Chairperson and members of Advisory Committee SBSI 2022
4. Nodal Officers for University/College level SBSI 2022
3. A.R. to Registrar
4. P.S. to Vice-Chancellor.